

Part I: General Terms

1. GOAL OF THIS EXPRESSION OF INTEREST (EoI)

The objective of this EoI is to solicit proposals from the interested bidders for participation in a bid process for selection of Service Provider for Establishing Wi-Fi Hotspots in Aizawl City.

2. EOI ISSUING AUTHORITY

This Invitation for Expression of Interest (EoI) is issued by the Aizawl Municipal Corporation (AMC), for short listing reliable and potential bidders. AMC decision with regards to the short-listing of bidders through this EoI shall be final and the Municipal Corporation reserves the right to reject any or all of the bids without assigning any reason.

Sl. No	Item	Description
1	Project Title	Establishing WiFi Hotspots in Aizawl City
2	Project Initiator Details	
	Department	Aizawl Municipal Corporation (AMC)
	Contact Person	Mr. K. Vanlalruata System Administrator Aizawl Municipal Corporation Aizawl, Mizoram Pin – 796017 Phone - +919862666072
	Address	Aizawl Municipal Corporation CCBT Building, Thuampui Aizawl, Mizoram Pin – 796017 Email: amcmizoram@gmail.com
	Website	www.amc.mizoram.gov.in

3. TENTATIVE CALENDAR OF EVENTS

The following table enlists important milestones and timelines for completion of bidding activities:

Sl. No.	Milestone	Date and Time (dd-mm-yyyy; hh:mm)
1.	Release of Invitation for Expression of Interest (EoI)	16.08.2016
2.	Pre- Bid Conference	26.08.2016
3.	Last date for submission of written questions by bidders	30.08.2016
4.	Response to the Queries	31.08.2016
5.	Last date for Submission of EoI Response	05.09.2016; 12:00 noon
6.	Opening of EoI Responses	05.09.2016; 1:00 pm
7.	Declaration of Short listed Firms	06.09.2016

4. AVAILABILITY OF THE EOI DOCUMENTS

The EoI documents can be downloaded from www.amc.mizoram.gov.in and can also be obtained from AMC office during office hour. The bidders are expected to examine all instructions, forms, terms, project requirements and other details in the EoI documents. Failure to furnish complete information as mentioned in the EoI documents or submission of a proposal not substantially responsive to the EoI documents in every respect will be at the bidder's risk and may result in rejection of the proposal.

5. PRE-BID CONFERENCE

AMC will host a pre-bid Conference in the **AMC Conference Hall, Top Floor, CCBT Building, Thuampui, Aizawl**. The Conference is tentatively arranged as per the schedule given in **Section 3**. The representatives of the interested organizations (restricted to two persons) may attend the bidders' conference at their own cost. The purpose of the conference is to provide all bidders regarding any clarification in the EoI and the scope of the project.

6. EOI PROCESSING FEES

A non-refundable processing fee of Rs. 20,000 (Rupees Twenty thousand) only has to be submitted in cash along with the EoI Response. Bids received with or without an inadequate EoI Processing fees shall be liable to get rejected.

7. VENUE & DEADLINE FOR SUBMISSION OF PROPOSALS

Proposals, in its complete form in all respects as specified in the EoI, must be submitted to the Aizawl Municipal Corporation at the address specified above in **Section 2**. AMC may, in exceptional circumstances and at its discretion, extend the deadline for submission of proposals by issuing an addendum which will be made available on the AMC's website, in which case all rights and obligations of the AMC and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

Part II: Scope of Services

1. BACKGROUND

Aizawl Municipal Corporation (AMC) is an Urban Local Body which provides many civic facilities for public like Road, Drainage, Streetlight, etc. in the Aizawl city. In a quest to develop world class city for its citizen, AMC are taking initiative to provide WiFi service for accessing Internet at selected locations.

2. OBJECTIVE:

The Aizawl Municipal Corporation (AMC) proposed to use Wi-Fi facility for better governance, and to improve the operational efficiency and to easily interact with citizens viz.

- i. Introduction of Mobile governance.
- ii. Online applications of Building Permissions, Shop licensing, etc.
- iii. Online Tax payment.
- iv. Provide customized alerts to citizen.
- v. Disseminate Information such as Disaster related alerts, Sanitation related alerts, etc. all in real time conditions.

3. BROAD SCOPE OF WORK

- a) The broad scope of work will include providing Wi-Fi facility (at various selected locations in Aizawl), including all the software, hardware and network components along with bandwidth, and support facility. The agency shall be required to implement an end to end solution.
- b) The broad features of Wi-Fi Project will be inclusive but not limited to;
 - i. Supply, configuration and installation of the state of the art Wi-Fi service including internet bandwidth.
 - ii. Provide the web based portal for user to login/authentication for Wi-Fi Access.
 - iii. Provisioning the access control and audit trail mechanism as per industry standard and security norms defined by various regulatory bodies.
 - iv. Provide the web based management console to monitor and manage the Wi- Fi access.

- v. Facility to define rule based access depending on usage, time duration, etc.
- vi. Facility to restrict internet access based on the URL, application, category, signature, etc.
- vii. Provision for customizable reports for Wi-Fi Access Logs.
- viii. Facility to enable/disable specific user/system from Wi-Fi Access.

4. CAPABILITIES OF THE SYSTEM INTEGRATOR/VENDOR

- a) Potential integrators / vendors should provide a brief summary covering the implementation for the proposed Wi-Fi Services.
- b) Brief write up on existing capability in delivering the proposed services, including the number of customers and scale of organization to deliver the services on a managed basis.
- c) Brief explanation on how the above services will be achieved, Technology proposed / deployed.
- d) The proposed system should be scalable to accommodate/meet the increased bandwidth usage/more users from time to time, to ensure there is no degradation in the QoS.
- e) Demonstration of any established Wi-Fi deployments, Technology used, design considerations, and the model of operation adopted.
- f) Basis for System Operational and the redundancy planned in case of an eventuality for a 24/7 operations.

Part III: Bidding Terms and Pre-Qualification Criteria

1. CONDITIONS UNDER WHICH THIS EOI IS ISSUED

- i. This Eoi is not an offer and is issued with no commitment. AMC reserves the right to withdraw the Eoi and change or vary any part thereof at any stage. AMC also reserves the right to disqualify any bidder, should it be so necessary at any stage.
- ii. AMC reserves the right to withdraw this Eoi if AMC determines that such action is in the best interest of the Aizawl Municipal Corporation.
- iii. Short-listed bidders would be issued formal tender enquiry/Request For Proposal inviting their technical and commercial bids at a later date.
- iv. Timing and sequence of events resulting from this Eoi shall ultimately be determined by AMC.
- v. No oral conversations or agreements with any official, agent, or employee of AMC shall affect or modify any terms of this Eoi and any alleged oral agreement or arrangement made by a bidder with any department, agency, official or employee of AMC shall be superseded by the definitive agreement that results from this Eoi process. Oral Communications by AMC to bidders shall not be considered binding on AMC, nor shall any written materials provided by any person other than AMC.
- vi. Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against AMC or any of their respective officials, agents, or employees arising out of, or relating to this Eoi or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof).
- vii. Applicants who are found to canvass, influence or attempt to influence in any manner for the qualification or selection process, including without limitation, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage.
- viii. Each applicant shall submit only one Pre-qualification requirements proposal.

2. RIGHTS TO THE CONTENT OF THE PROPOSAL

For all the bids received before the last date and time of bid submission, the proposals and accompanying documentation of the Pre-Qualification proposal will become the property of AMC and will not be returned after opening of the pre-qualification proposals. AMC is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the bidders. AMC shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure.

3. ACKNOWLEDGEMENT OF UNDERSTANDING OF TERMS

By submitting a proposal, each bidder shall be deemed to acknowledge that it has carefully read all sections of this EoI, including all forms, schedules and annexure hereto, and has fully informed itself as to all existing conditions and limitations.

4. EVALUATION OF PRE QUALIFICATION PROPOSAL

The bidders' Pre-Qualification Proposal in the bid document will be evaluated as per the requirements specified in the EoI and adopting the pre-qualification criteria spelt out in this EoI. The Bidders are required to submit all required documentation in support of the prequalification criteria specified (e.g. detailed project citations and completion certificates, client contact information for verification, profiles of project resources and all others) as required for evaluation.

5. LANGUAGE OF PROPOSALS

The proposal and all correspondence and documents shall be written in English.

6. PRE-QUALIFICATION CRITERIA

The invitation for bids is open to all entities registered in India who fulfil prequalification criteria as specified below:

- a) The participation is restricted to companies/firms registered in India.
- b) The Bidder for AMC Wi-Fi project should satisfy all of the criteria below on its own:
 - i. The Bidder should be a company/firm registered under Indian Companies Act 1956 or The Indian Partnership Act, 1932.
 - ii. The Bidder should be a profitable company/firm for the last three years and must have an annual turnover of not less than INR 1 Crore for each of the last three financial years ending 31st March 2016.
 - iii. The Bidder (Service Provider) must have at least 20 full time IT professionals on its payroll.

7. REQUIREMENTS OF EOI

The interested bidders shall be required to submit the following details:

- a) Proposal are invited in two parts (**Parts A** – Technical bid, **Part B**- Financial bid) and It should be submitted in two separate sealed envelopes. Separate Technical and Financial bids must be submitted for the two groups of hotspot locations shown below.

Hotspots Location - A	
1.	J. Thankima College, Bawngkawn
2.	Aizawl North College, Ramhlun
3.	Hrangbana College, Chanmari
4.	Aizawl West College, Dawrpui Vengthar
5.	Johnson College, Khatla
6.	Govt. Aizawl College, Sikulpuikawn
7.	T. Romana College, Republic

Hotspots Location - B	
1.	J. Thankima College, Bawngkawn
2.	Aizawl North College, Ramhlun
3.	Hrangbana College, Chanmari
4.	Aizawl West College, Dawrpui Vengthar
5.	Johnson College, Khatla
6.	Govt. Aizawl College, Sikulpuikawn
7.	T. Romana College, Republic
8.	Treasury Square
9.	Millenium Center

- b) Documents like Product literature, brochure, specification sheet, etc. clearly describing various features and technical specifications for each of items used in the proposed solution including all its components like Access Points (AP's), Routers, Switches, etc.
- c) Details of similar projects executed in the past with Client references for the projects implemented.
- d) Company/Firm profile, Profit & Loss statement, Balance sheet for the last 3 yrs, No. of Employees, Head Office Location, etc.
- e) Model for Financial Sustainability and Operational Sustainability of the Wi-Fi project, on revenue sharing basis, for a minimum period of 3 yrs to max of 5 yrs.
- f) Bidders will be required to make the presentation of their proposed solution showcasing various features, technical capabilities and financial model.
- g) The demonstration highlighting user interface and main features should be provided.
- h) If needed, the bidder shall be required to install the required hardware in one of the location to be suggested by AMC for demonstration and evaluation purpose, which shall address the issues like area coverage, capacity, density, and security, which would be considered as a pre-qualification criterion.

8. PRE-QUALIFICATION REQUIREMENTS PROPOSAL

The Pre-Qualification Proposal should be submitted in the sealed envelope with the following details.

Bidders are requested to submit their response for the Pre-Qualification Requirements in five (5) parts, clearly labelled according to the following categories:

1. Part I – Covering Letter, Processing Fee, and Power of Attorney

- a) Covering Letter from the Bidder as per the format provided in **Annexure – Form I**
- b) A non-refundable processing fee for Rs. 20,000 (Rupees Twenty thousand) only in the form of a Demand draft or a Pay Order or in cash drawn in favour of **Municipal Commissioner, Aizawl Municipal Corporation** payable at Aizawl has to be submitted along with the EoI Response.
- c) Power of Attorney to represent the firm.

2. Part II – Details of the Organization

- a) This part must include a general background of the respondent organization (limited to 400 words) along with other details of the organization as per the format provided in the EoI (Annexure – Form II). Enclosing the mandatory supporting documents listed in the format.
- b) The bidder must also provide the financial details of the organization as per format provided in the EoI (Annexure – Form III). Enclosing the mandatory supporting documents listed in the format.

3. Part III – Relevant Project Experience for Transitioning of Turnkey IT Projects

Respondents must provide details (client organization, nature/ scope of the project, project value) of Turnkey IT project experience as per the format provided in the EoI (Annexure – Form IV). The projects mentioned here should match with the projects quoted by the respondent in order to satisfy the qualification requirements. Enclose the mandatory supporting documents listed in format.

4. Part IV – Proof of Fulltime IT Professionals in the Bidder’s Organization

The bidder must enclose copy of the bidder’s organization with the number of full time IT professionals in the bidder’s organization and also submit CV of its employees.

Part IV: Annexure – Response Formats

1. FORM I: COVERING LETTER

(Company/Firm letterhead)

[Date]

To

Municipal Commissioner
Aizawl Municipal Corporation

Dear Sir,

Ref: Expression of Interest Notice for Selection of Service Provider for establishment of WiFi Hotspots in Aizawl City.

Having examined the Expression of Interest (Eol), the receipt of which is hereby duly acknowledged, we, the undersigned, intend to submit a Pre-qualification requirements proposal in response to the Expression of Interest (Eol) for Selection of Service Provider for establishment of WiFi Hotspots in Aizawl City.

We attach hereto the response as required by the Eol, which constitutes our proposal.

Primary and Secondary contacts for our company/firm are:

	Primary Contact	Secondary Contact
Name:		
Title:		
Company/Firm Name:		
Address:		
Phone:		
Mobile:		
Fax:		
E-mail:		

We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to Aizawl Municipal Corporation (AMC) is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so, for establishment of WiFi Hotspot in Aizawl City.

We agree for unconditional acceptance of all the terms and conditions set out in the EoI document.

It is hereby confirmed that I/We are entitled to act on behalf of our company/corporation/firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this Day of **2016**

(Signature) (In the capacity of)

(Name)

Duly authorized to sign the Tender Response for and on behalf of:

(Name and Address of Company/Firm)

Seal/Stamp of bidder

Witness Signature :

Witness Name :

Witness Address :

2. FORM II: GENERAL DETAILS OF THE ORGANIZATION

Details of the Organization	
Name of organization	
Nature of the legal status in India	
Legal status reference details	
Nature of business in India	
Date of Incorporation	
Date of Commencement of Business	
Address of the Headquarters	
Address of the Registered Office in India	
Other Relevant Information	
Supporting Documents	
Memorandum of Association (MOA)/Agreement of the Company/firm.	

3. FORM III: FINANCIAL DETAILS OF THE ORGANIZATION

Financial Information			
	FY 2013-14	FY 2014-15	FY 2015-16
Revenue (in INR crores)			
Net Profit (in INR crores)			
Other Relevant Information			
Supporting Documents: a. Auditor Certified financial statements for the Last three financial years; 2013-14, 2014-15, and 2015-16. b. Unaudited financial statements certified by the Company/Firm's auditor for the latest year (2015-16) (in case the auditor certified statement for 2015-16 is not available)			

4. FORM IV: TRANSITIONING OF TURNKEY IT PROJECT EXPERIENCE

Transitioning of Turnkey IT Project Experience	
General Information	
Name of the project	
Client for which the project was executed	
Name and contact details of the client	
Current Status	
Project Details	
Description of the project	
Geographical Scope	
Outcomes of the Project	
Scope of Transition	
Business Processes	
Applications	
Technologies Used	
Infrastructure	
Operations & Services	
Number of Locations / Sites	
Other Details	
Due-Diligence During Transition	Y / N Indicate the duration in case there was a due-diligence performed before the selection process

Duration of Transition (post selection)	
Total Duration of the project (no. of Months, start date, completion date)	
Total cost of the project	
Total cost of the services provided by the Bidder	
Other Relevant Information	
Mandatory Supporting Documents: a) Letter from the client duly indicating the salient points like cost, period, scope of services like software , hardware, networking, O&M etc and successful completion of the projects	
Project Capability Demonstration	
Complete details of the scope of the project shall be provided to indicate the relevance to the pre-qualification criterion (which is part of minimum qualification criteria).	